## 

# PREESALL TOWN COUNCIL

# Minutes of the finance committee meeting held on Monday 12 June 2023 at 9.30am in Preesall and Knott End Youth and Community Centre

Present: Cllrs P Orme (chair), J Lewin, K Shepherd, K Woods.

In attendance: Andrea Kay, clerk to the council, and Alison May, locum RFO.

## 1 Apologies for absence

None.

## 2 Declaration of interests and dispensations

None.

## 3 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes, as presented, of the meeting held on 22 May 2023.

## 4 Public participation

No members of the public were present.

## 5 Monthly expenditure

Councillors resolved to approve the following expenditure:

**5.1 Receipts in April and expenditure made outside the meeting on 15 May.**

|  |  |
| --- | --- |
| 1. **To note** receipts to 31/05/2023 2. Virgin Money account   Unity account | £100 Donation on May Day  £286.60 Smith of Derby Refund  £130.30 Donation Mayoral Charity 22/23 |

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| --- | --- | --- | --- |
| 1. **To approve** the following payments: |  | Bank |  |
| Payroll | BACS 0341,0342,0344 | Unity | 2825.95 |
| Clerk’s expenses (on behalf of council) | 0343 | Unity | 1161.07 |
| Lengthsman’s expenses  (On behalf of council) | 0345 | Unity | 20.99 |
| 848 Service (Microsoft 355)  Inv 16936 | 0346 | Unity | 9.48 |
| P&KEYCA (Local service fund payment) | 0347 | Unity | 6000.00 |
| LCC CCTV  Attachment (inv 5201509540 | 0348 | Unity | 84.00 |
| Wyre Building Supplies (Preesall) | 0349 | Unity | 171.89 |
|  |  |  |  |
| Made outside the meeting: |  |  |  |
| May Day | CQ 00025 | Virgin | Cancelled |
| Best Kept Village | CQ 00026 | Virgin | 25.00 |
| Laptop\* | Bacs 0343 | Unity | 633.47 |
| Printer\* | Bacs 0343 | Unity | 336.49 |

\*These items were agreed by Council as part of the budget setting for 23/24

|  |  |  |
| --- | --- | --- |
| 1. **To note** the following paymentsby direct debit |  |  |
| 3 (mobile phone contract) to 31 May | Unity | 9.00 |
| Easy Web Sites (hosting fee, SSL certificate) | Virgin | 56.40 |
| LCC (contributions) | Virgin | 922.47 |
|  |  |  |

## 6 Lancaster Garage legal fees

The preferred solicitors have now provided a breakdown of the fees and charges for undertaking the purchase of Lancaster Garage, St Bernards Road.

Councillors **Resolved** to employ the said solicitor and instructed the clerk to proceed.

## 7 Annual Governance and Accountability Return 2022-2023 – for information and to make a recommendation to full council.

Councillors reviewed and agreed the Agar documents for 2022-2023 and **Resolved** to recommend full council approval.

Considering recommendations from Internal audit councillors **Resolved** to recommend:

1 Cllr Johnson become an ex-officio member of the committee.

2 Finance committee members attend a finance course.

3 Clerk to be a signature on all bank’s accounts.

4 Cllr Orme to be removed from authoriser to an inputter on the Unity bank.

## 8 Date of next meeting – 10 July 2023

There being no further business the chair closed the meeting at 11.15 am.